

# Adam Latta

## Order Picker - Marcone Supply

East Peoria, IL

[adamjlatta2713@gmail.com](mailto:adamjlatta2713@gmail.com)

+1 309 422 6455

- Dedicated and personable individual who loves working with people.
- Flexible and versatile - able to maintain a sense of humor under pressure.
- Skilled using computers and power tools.
- Microsoft Endpoint Certified
- Experience working with Excel and Microsoft Office
- Understanding of cybersecurity & risk management
- Time management and organizational skills
- Ability to solves problems quickly

## Education

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### Associate's degree in Web Systems Development

Illinois Central College - East Peoria, IL

August 2022 to Present

### Associate Of Sciences in General Studies

Illinois Central College - East Peoria, IL July

2022 to July 2023

### 1 year college attendance in Industrial Arts & General Studies

Illinois Central College - East Peoria, IL 2012

to 2013

### Diploma

Metamora Township High School - Metamora, IL 2008 to

2012

## Skills

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- Customer Service
- Microsoft End Point certified
- Cybersecurity
- C+
- Troubleshooting
- Problem solving
- Team building skills
- Adaptability
- Training
- Sales

## Work Experience

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### Fishmonger

DIXON FISHERIES - Peoria, IL

January 2024 to Present

Stock products in-store

Help customers with questions and finding items  
Preparing orders  
Cooking  
Product rotation and quality checking  
Cash register  
Cleaning

### **Inventory Control Specialist**

Marcone Supply - Peoria, IL February  
2020 to Present

Keep track of inventory quantities and placement within the warehouse. Run reports to find any errors. Train others in inventory processes to ensure accuracy.

### **Order Picker**

Marcone Supply - Peoria, IL  
August 2018 to Present

Pulling and assembling appliance parts orders for shipment. Loading/unloading trucks. Perform other warehouse tasks as needed.

**Shop Assistant** AutonomousStuff,  
LLC - Morton, IL November 2017 to  
May 2018

Keeping automotive shop and testing areas tidy. Assist with rack assemblies. Detail vehicles prior to delivery to customers. Perform any other jobs as requested.

### **Heat Treat Trainee-Supplemental**

Caterpillar, Inc - East Peoria, IL  
September 2017 to October 2017

Strengthening parts using Heat Treat processes. Took Caterpillar Forklift Certification, Safety, and Crane/ Hoist operation training.